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| **Community Emergency Response Team (CERT) Damage Assessment Form** | | | | | | | | | | | | | | | | | |
| **Date:** | | | | **Person Reporting:** | | | | | | | | | **Page \_\_\_\_\_ of \_\_\_\_\_** | | | | |
| **Time Received:** | | | | **Person Receiving:** | | | | | | | | |
|  | | **Burning** | **Out** | | **Gas Lead** | **H**  **2**  **O Lead** | **Electric** | **Chemical** | **Damage \*** | **Collapsed** | **Injured** | **Trapped** | **Deceased** | **Access** | **No Access** | **Assignment**  **Completed** |
| **Time** | **Location/Address** | **Fires** | | | **Hazards** | | | | **Structures** | | **People** | | | **Roads** | | **/X** |
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**FOR USE BY CERTS & HAM TEAMS**

**EVERYONE** [www.cert-la.com](http://www.cert-la.com/)  20 July 2009

Summary of all hazards in area - fill out this form on your way to Command Post and give it to Incident Command. (**\*** for structure damage: H=HEAVY, M=MODERATE, L=LIGHT)

**Incident Command:** Choose an incident, put a slash in the “assignment completed” column, copy the address/location to the incident name section on Incident Briefing, and give Incident Briefing and Assignment Status to incident team leader. Copy address/location to Post-Incident Status and enter start time. When incident is complete, put a backslash in the assignment completed column and the incident end time on the Post-Incident Status form. Last Updated: 7/20/2009 9:47:24 AM Revision: v1.1 Page 1 of 2

## DAMAGE ASSESSMENT FORM - Instructions

This is the most-used form. Block Volunteers and CERT teams should use it to record incidents as they find them. The Planning Leader copies information to a master Damage Assessment Form (DA) for the neighborhood.

Specific column instructions include:

* **Top Line** - Fill in the fields with your information & ID number.
* **Incident Number** - The Radio Operator will give you a number when you complete your call in - write it here.
* **Time** - The person recording may use military time (e.g. 1400 is 2 pm.) it is faster to write down. Do not include the time in your radio calls.
* **Reported By -** Block Volunteers put a check in this column when they radio the line to the Command Post (CP). The CP uses this column to enter the ID number of the caller.
* **Incident Priority** - 1 = Life threatening; 2 = Property/Fire; and 3 = all other.
* **Location** - Give the house address or intersection street names for the incident.
* **Fire & Hazard** columns - put a 1 in any column that applies.
* **Building Damage Assessment -** put a 1 in appropriate column. (See table below)
* **People -** Write a 1 or 0 in each column. When reporting the "People" section, do not report the types by radio because the victim's family may be listening. Report the 4 categories as digits only. Thus, a situation with no Immediates, 2 Delayed, no Trapped and 1 Dead would be called in as, "People, zero, two, zero, one."  **Road -** put a 1 in Access for partially blocked roads; put a 1 in No Access for blocked roads.  **Other -** Put a 1 here if the incident doesn't fit any other category.
* **Assigned -** If a team is assigned to one of your incidents, put a single slash here. When the team is finished, add a cross slash to form an "X"
* **Comments -** Use to describe the situation, but be brief.

### CERT Mission by Structural Damage Category

|  |  |  |  |
| --- | --- | --- | --- |
| **If Structural Damage Is . . .** | | **Then The CERT Mission Is . . .** | |
| **Light:** | | To locate, triage, and prioritize removal of victims to treatment areas by the medical operation teams. | |
| **Moderate:** | | To locate, stabilize, and immediately evacuate victims to a safe area while minimizing the number of rescuers inside the building. | |
| **Heavy:** | | To secure the building perimeter and warn others about the danger of entering the building. | |
| **Light** | **Moderate** | | **Heavy** |
| Broken windows. | Decorative work damaged or fallen. | | Tilting / Obvious instability. |
| Fallen or cracked plaster. | Many visible cracks in plaster. | | Heavy smoke or fire. |
| Minor damage to contents. | Major damage to interior content. | | Gas leaks. |
|  | Still attached to the foundation. | | Not attached to the foundation. |
|  |  | | Do not enter under any circumstances. |

Volunteers reporting in by radio should provide their information in the same left to right sequence as the columns on the form: For example: "Radio Control, this is #16 with a Priority 2." "This is Radio Control, go ahead # 16 with your priority 2." "This is #16 and my priority 2 is for One Six Zero Zero Begen (NOT sixteen hundred). Building, zero, one, zero; comments, chimney has fallen." .